

**WELCOME TO THE FACULTY OF ECONOMICS, FINANCE AND
MANAGEMENT
UNIVERSITY OF SZCZECIN, POLAND**

A few tips to make your students' life easier and happier!

Information about first and second week (winter semester academic year 2019/2020)

Lectures and classes can be run either in the first or second week (one class every two weeks), or both weeks (one class every week). Please check in which weeks your classes are being run.

1st week	2nd week	Additional holidays (no classes)
01.10.2019 – 04.10.2019	07.10.2019 – 11.10.2019	3th October 2019 day off day given by the Rector
14.10.2019 – 18.10.2019	21.10.2019 – 25.10.2019	1 st November 2019 All Saints' Day
28.10.2019 – 30.10.2019	04.11.2019 – 08.11.2019	11 November 2019 Polish Independence Day
12.11.2019 – 15.11.2019	18.11.2019 – 22.11.2019	6 th January 2020 Three Kings' Day
25.11.2019 – 29.11.2019	02.12.2019 – 06.12.2019	
09.12.2019 – 13.12.2019	16.12.2019 – 20.12.2019	
07.01.2020 – 10.01.2020	13.01.2020 – 17.01.2020	
20.01.2020 – 24.01.2020	27.01.2020 – 31.01.2020*	

Important:

On 29th January (Wednesday) classes from Monday take place / 1st week

Useful information

Coordinator for the ERASMUS+ Program

- **discipline Economics and Finance**

Prof. Agnieszka Majewska
agnieszka.majewska@usz.edu.pl
office hours for ERASMUS+ students:
Thursday, 10:00 - 11: 30 am, Ro. 213

- **discipline Management**

Prof. Jaroslaw Korpysa,
Jaroslaw.Korpysa@usz.edu.pl

office hours for ERASMUS+ students:
Thursday, 08:30 - 9:45 am, Ro. 410

University of Szczecin International Office
Zaklin Skokowska, M.A.
zaklin.skokowska@usz.edu.pl

1. To register as a student, please go to the room no. 108 (1st floor)
2. To get an ID card, please go to the room no. 108 (1st floor) with 2 official photos only from Tuesday till Friday from 10:00-13:00. **Especialy time for you is 4th October**
3. **Deadline for any changes in the Learning Agreement, 24th October 2018**
4. Please visit e-timetable to check if there are any changes in your schedules (www.wneiz.pl -> English version)
5. **If any of your classes are run at the same time, please contact particular Tutors and discuss how to participate in classes and in exams and arrange official confirmations (sent to Coordinators)**
6. Please contact Faculty Authorities only within your personal University of Szczecin email address.
This email is the only valid for authorities to contact you.
7. If you have any problems, contact Faculty ERASMUS+ incoming students coordinator via email or during office hours.

Miscellaneous

1. Faculty buildings are divided into 2 main parts.
 - “New Building” – with “new Aula”, lecture rooms, administrative offices and cafeteria (via the main entrance)
 - “Old Building” – with “old Aula”, lecture rooms, library and cafeteria (basement)
TIP ☺: Room numbers starting with “0” (e.g. 007) mean that rooms are located in the old building, on the ground floor
Room numbers starting with “01” (e.g. 0107) mean that the rooms are located in the old building, on the 1st floor and so on...☺Buildings are connected together, so there is no worry about transferring while bad weather.
2. Lectures and classes start on time, with maximum delay of 15'. Please be conscious about that.

Academic Year 2019/2020, important dates:

- | | |
|---|---|
| ○ Beginning of the academic year | 1 st October 2019 |
| ○ Classes and lectures | 1 nd October 2019-1 th February 2020 |
| ○ Christmas Break | 23 th December 2019 – 5 th January 2020 |
| ○ 1 st term exam period | 2 st February 2020 – 14 th February 2020 |
| ○ Mid-term winter break | 15 th February 2020 – 21 th February 2020 |
| ○ 2 nd term exam period | 22 st February – 1 th March 2020 |
| ○ Exam cards submission deadline | 1th March 2020 |

Week 1/11

Week 1

Week II

[illegible]

Semester: Winter

[illegible]

Semester: Winter

Week II

[illegible]

Semester: Winter

[illegible]

Semester: Winter

Week II

[illegible]

[illegible]

PONIEDZIAŁEK/MONDAY

Godziny	Prowadzący /Professor	Sala/Room	Przedmiot/Course	Info
08:15 - 10:00				
10:15 - 12:00	Dąbrowski Daniel dr	612	Basics of law	starts from 14.10 at 11:45
12:15 - 14:00	Pawlicz Adam dr	407	Hotel Management	
14:15 - 16:00	Stecyk Adam dr hab.prof.US	SIL 116	Methods of Business Projects Evaluation	
16:15 - 18:00				
18:15-20:00				

WTOREK/TUESDAY

Godziny	Prowadzący /Professor	Sala/Room	Przedmiot/Course	Info
08:15 - 10:00	Świecka Beata dr hab. prof. US	606	Finance	starts from 15.10.
10:15 - 12:00	Porada-Ruchoń Małgorzata dr hab. prof. US	717	Enterprise Science	
12:15 - 14:00	Brzozowska Krystyna prof. dr hab.	323	Public Finance	
14:15 - 16:00	Kordela Dominika dr	SIL 126	Financial Analysis	
16:15 - 18:00	Musiał Marta dr	623	Behavioral Finance	
18:15-20:00				

ŚRODA /WEDNESDAY

Godziny	Prowadzący /Professor	Sala/Room	Przedmiot/Course	Info
08:15 - 10:00	Szaruga Elżbieta dr	423	Econometric	

10:15 - 12:00	Sidorkiewicz Marta dr Sawińska Agnieszka dr	046	International Tourism	
12:15 - 14:00	Gracz Leszek dr	114	Market Research	
14:15 - 16:00				
16:15 - 18:00				
18:15- 20:00				

CZWARTEK/THURSDAY

Godziny	Prowadzący /Professor	Sala/Room	Przedmiot/Course	Info
08:15 - 10:00	Smolska Małgorzata mgr	SIL 300	Basics of Management	
10:15 - 12:00	Lulek Adam dr	407	Financial Accountancy	even weeks, starts 17.10
12:15 - 14:00	Lulek Adam dr	423	Financial Accountancy	odd weeks, starts 10.10
14:15 - 16:00	Bludnik Izabela dr hab. prof. US	109	History of Economic Thought	
16:15 - 18:00				
18:15- 20:00				

PIĄTEK/FRIDAY

Godziny	Prowadzący /Professor	Sala/Room	Przedmiot/Course	Info
08:15 - 10:00				
10:15 - 12:00	Rosa Grażyna prof. dr hab.	407	Negotiations	
12:15 - 14:00	Ostrowska Izabela dr	109	Basics of Marketing	
14:15 - 16:00	Bachanek Konrad mgr	SIL 124	Logistics	
16:15 - 18:00				
18:15- 20:00				